

Animal Care Worker

POSITION: Animal Care Worker

JOB TYPE: Full-time or Part-time

Job Purpose

This position is responsible for maintaining a safe and sanitary facility for the animals in our care. The workers at this level are responsible for the health, nutrition, housing and enrichment needs of the animals on a daily basis.

Duties and Responsibilities

Cleaning

- Cleaning/disinfecting all animal areas daily
- Keeping public areas clean and disinfected
- Washing/disinfecting dishes and litter boxes
- Laundry (washing, drying, folding and putting away)
- Re-stocking rooms with fresh laundry, litter, and toys, newspapers

Animal care

- Cleaning kennels and changing blankets as required.
- Ensuring each animal has adequate food & water throughout the day
- Walking dogs and/or enriching cats
- Reporting any potential problems with the health or comfort of animals to the supervisor
- Maintaining accurate records for each animal's daily activity

Customer Service/Reception Skills

- Greeting visitors to the shelter
- Directing visitors to the appropriate person if visitor has an appointment
- Providing information on the cats to interested persons
- Encourage interested persons to complete appropriate application
- Willingness to learn shelter database
- Maintain composure even when dealing with difficult visitors

Qualifications / Personal Attributes

- Punctual and able to consistently work your scheduled shifts
- Maintain a professional appearance while at work, including clean and pressed uniforms or clothes.
- Knowledge of virus transmission
- Maintain an even, friendly demeanor while on the job.
- Perform job tasks efficiently and assist other employees as needed (don't wait to be asked)
- Promote a positive attitude among staff and work with others as a team member
- Handle stress and pressure with poise and tact
- Show respect for clients, team members, and animals (alive or deceased) at all times
- Engage in productive work during slow periods
- Ability to work in a fast paced environment
- Good problem solving skills
- Ability to multitask

Qualifications

- Demonstrated animal care knowledge
- Ability to handle the physical demands of the position
- Able to carry up to 50 pounds (litter, pellets and bags of food)
- Fluency in both official languages an asset but not required

How to apply:

If you are interested in joining our team, we would like to hear from you. Forward your cover letter and resume to FSPCAjobs@gmail.com If you have any questions about the position please email the previously noted email address and provide your questions or ask for someone to call you. No telephone calls please.